

RESOLUTIONS OF THE OVERVIEW AND SCRUTINY COMMITTEE: 22 SEPTEMBER 2015

Part 1: Outstanding Resolutions

Ref	Resolution	Response/Outcome	State of Play
Min 15 Jun 13	Task and Finish Group on Grants That, once reviewed, the document presented to the Task and Finish group on the Council's Grant Process and Related Community Benefit entitled Grants from North Hertfordshire District Council (or a suitable web link to the document) be circulated to all Members of the Council.	A report on the Grants Policy review was presented to the Committee at its meeting in July 2014. There are a number of further changes needed before the guidance notes are finalised and can be circulated to members.	Cabinet report deferred until December 2015.
Min 103 Mar 15	That the Portfolio Holder for Community Engagement and Rural Affairs be invited to attend the next meeting of this Committee, due to be held on 9 June 2015, to explain why the Review of the Council's Grant Aid and other Financial Support Policy has been deferred until December 2015.	Cllr Hunter will attend later in the year to discuss this and other aspects of his portfolio.	Committee to note
Min 42 Sept 14	DBS Checks For NHDC Councillors – Policy Position That the Head of Policy and Community Services be requested to include a review of the policy for Disclosure Barring Service checks on elected Members and any proposal for change in the annual review of Safeguarding, due to be presented to this Committee in July 2015.	Passed to the Head of Policy and Community Services for action. This item will be included in the annual review of safeguarding scheduled for September's meeting.	In hand
Min 59 & 61 Dec 14	Update on Negotiations for New Leases of Three Community Centres <ul style="list-style-type: none"> That the Head of Finance and Asset Management be requested to present the final report to this Committee for consideration at it's meeting due to be held on 20 January 2015. 	A revised report will be presented to the Committee at a future date to be arranged.	Pending

	<ul style="list-style-type: none"> • That the Head of Finance and Asset Management be requested to include the following information in the final report: <ul style="list-style-type: none"> ○ Previous expenditure on the buildings mentioned; ○ Costs for the necessary repair work needed; ○ Usage of the buildings mentioned; ○ How many Community Centres presented accounts to NHDC; ○ How many Community Centres were in receipt of rate relief; ○ How many Community Centres were in receipt of discretionary rate relief. • That the Overview and Scrutiny Committee were minded, on the information contained in the draft report, to support recommendations 2.1 (i) and 2.2 (i) as detailed in the report. 		
Min 71 Dec 14	<p>Hitchin Town Hall</p> <p>That, once matters regarding the Development Agreement between North Hertfordshire District Council and Hitchin Town Hall Limited had progressed, a further report be prepared for consideration by the Overview and Scrutiny Committee;</p> <p style="text-align: center;">and</p>	An update report was presented to Council on 3 September 2015. A earlier update was circulated via an Information Note in MIS on 28 August 2015.	Committee to consider
Min 87 Jan 15	<p>That the following items on the Forward Plan be considered by the Overview and Scrutiny Committee: North Hertfordshire Museum and Hitchin Town Hall Contractual Obligations, due to be considered by Cabinet at a date to be arranged.</p>		
Min 71 Dec 14	<p>That, at a later date, the Overview and Scrutiny Committee to consider the approach of NHDC to larger projects.</p>	The Committee decided to progress this task and finish group in the autumn.	Complete

Min 84 Jan 15	Comments, Compliments and Complaints (3Cs) That the Customer Services Manager be requested to investigate if effective equalities information can be gathered from customers using the 3Cs process;	The Customer Services Manager is considering this issue. She has discussed it with colleagues in NHDC and other Councils, most of whom do not collect this data. There are difficulties relating equalities information to the complaints data as the two may not be connected, so further consideration is needed. An update will be provided at a future meeting.	Pending
Min 85 Jan 15	Common Housing Allocation Scheme That the Head of Housing and Public Protection be requested to provide a further update on the implementation of the Common Housing Allocation Scheme, including equalities information in 12 months time.	Added to the work programme. This will be addressed when the Portfolio Holder for Housing and Environmental Health attends the Committee.	Date to be arranged
Min 87 Jan 15	Overview & Scrutiny Committee's Work Programme That the Consultation Strategy due to be considered by Cabinet on 24 March 2014 be considered by the Overview and Scrutiny Committee:	This item is on the agenda for OSC and Cabinet in September 2015.	Complete
Min 99 Mar 15	Performance Indicator Monitoring Report – Third Quarter 2014 – 2015 That the Portfolio Holder for Housing and Environmental Health be invited to address the Committee, in particular regarding homelessness.	Noted. The Portfolio Holder for Housing and Environmental Health will attend a future meeting.	Timing to be arranged
Min 102 Mar 15	Resolutions of the Overview and Scrutiny Committee That the Committee consider, at the next meeting, due to be held on 9 June 2015, the timing of future Overview and Scrutiny meetings in relation to Cabinet meetings.	Noted. Discussed of this item was deferred to a future meeting of the Committee.	Pending

Min 11 Jun 15	<p>Performance Indicators Monitoring Report</p> <p>That the Portfolio Holder for Planning be requested to consider Performance Target LI032 - Number of Allowed Planning Appeal Decisions, as a Percentage of All “Refused” Planning Application Decisions Issued during his presentation to this Committee.</p>	Noted. The Portfolio Holder will be asked to cover this point in his presentation to the Committee.	In hand
Min 34 July 15	<p>Corporate Plan 2016-21</p> <p>Recommended to Cabinet:</p> <ul style="list-style-type: none"> • That due to the various redrafts of the document affecting the flow of the document, consideration be given to rewriting parts of the Corporate Plan 2016 – 2021 to aid clarity; • That consideration be given to whether the document is forward looking enough due to the inclusion of projects that have already been started. 	<p><i>Cabinet</i> adopted the Corporate Plan:</p> <ul style="list-style-type: none"> • The Executive Member for Policy, Transport and Green Issues stated that, in order to aid clarity, he had no problem with moving the bullet points in each section from the beginning to the bottom of each Objective. • Mention of projects which had already started should remain in the document, as many of these were not scheduled to be completed until after the Plan came into operation. The list of projects was not considered to be exhaustive, but rather an indication of the types of projects pertinent to each Objective. • The Plan was strengthened by an additional paragraph in relation to rural communities. 	Committee to note
Min 35 July 15	<p>Social Value Act Implementation</p> <p>Recommended to Cabinet:</p> <ul style="list-style-type: none"> • That Cabinet approve the Public Services (Social Value) Act 2012 Policy for application to all relevant procurement and contract management; • That the Policy apply to all procurement contracts above the EU threshold (of £172,514), including capital works and goods supply; • That Cabinet approve a “Go Local Policy for all applicable procurement below a £50,000 threshold; 	<p><i>Cabinet</i> accepted OSC’s recommendations, with a small drafting change to the proposed additional sentence (...but will take ...changed to...and will take..).</p>	Committee to note

	<ul style="list-style-type: none"> • That Cabinet consider including the following Paragraph within the “Go Local” Policy: “The Council would expect competitive pricing, but will take into account demonstrable benefit to the Community of North Hertfordshire”; • That Cabinet recommend that the Contract Procurement Rules be updated (to the extent required) to reflect the updated Policy under existing delegated powers of the monitoring officer as detailed in the constitution. 		
Min 37 July 15	<p>The Future of Task and Finish Groups</p> <ul style="list-style-type: none"> • That the next Task and Finish Group be the Management of Projects, immediately followed by a Task and Finish Group on Recharges; • That a Task and Finish Group on the Quality of Council Reports be undertaken and completed using alternative approaches to formal meetings to allow it to be completed simultaneously to (1) above. 	<p>Noted, draft scope will be prepared for the Committee’s meeting in September.</p> <p>Preparations under way. The task and finish group should start before the end of September.</p>	<p>In hand</p> <p>In hand</p>
Min 39 July 15	<p>Work Programme</p> <ul style="list-style-type: none"> • That the Executive Member for Finance and IT be invited to attend the meeting of this Committee, due to be held on 8 December 2015, to give a presentation regarding issues within his portfolio; • That the Scrutiny Officer be requested to ensure that each Executive Member includes some performance data in their presentations; • That the Performance and Risk Manager be requested to continue to provide regular Performance Indicator Monitoring reports although attendance at each meeting may not be required; 	<p>The Scrutiny Officer will issue the invitation after further discussion with the Committee about its work programme.</p> <p>Noted</p> <p>Noted</p>	<p>Pending</p> <p>Ongoing</p> <p>Ongoing</p>

Part 2: Ongoing Resolutions

Ref	Resolution
Min 13 June 2012	Corporate Priorities That the Finance and Risk Manager provide comprehensive comments on exceptions in future reports.
Min 17 June 2012	Portfolio Holders That the Scrutiny Officer request that Portfolio Holders circulate a brief overview of their presentation to all members of the Overview and Scrutiny Committee prior to the meeting;
Min 27 July 2012	Resolutions Report That the Scrutiny Officer identify in future reports which resolutions are considered by Cabinet and which are referred to officers; That the Scrutiny Officer ensure no further actions could be taken regarding a resolution before marking it as completed;
Minute 29 July 2012	Scoping Documents That the Scrutiny Officer includes a heading entitled "Community Engagement" on all future scoping documents to ensure outcomes for the public are considered.
Min 72 Jan 13	Updates That updates be circulated to all Members of the Committee and, should any Members feel that discussion is needed, they contact the Chairman to ask for an item to be placed on the next agenda;
Min 78 Jan 13	Task and Finish Groups That the scope of future task and finish groups include a "green" element wherever possible.
Min 10 Jun 13	Regulation of Investigatory Powers Act That the Acting Corporate Legal Manager be requested to include more detail in future update reports such as circumstances that led to authorisations being sought and reasons for authorisations not being used.
Min 11	Safeguarding

Jun 13	That the Head of Policy and Community Services be requested to provide an update on Safeguarding Performance annually.
Min 14 Jun 13	Performance Indicator Report 2012/13 That the Performance and Risk Manager be requested to include details of the number of homeless people that NHDC were able to help in future Performance Indicator reports.
Min 25 July 13	Call Ins (Feasibility of a Crematorium at Wilbury Hills Cemetery) That the Committee and Member Services Officer be requested to circulate any call-in request with the agenda in future.
Min 29 July 13	Year End Monitoring Report on Projects in the Priorities for the District 2012/13 That future monitoring of projects in the Priorities for the District reports be considered by the Overview and Scrutiny Committee with exceptions being referred to Cabinet.
Min 57 Dec 14	Mid Year Monitoring Report on Projects in the Priorities for the District 2014/15 That the Performance and Risk Manager be requested to include key target dates in future reports;